

Minutes

Type of Meeting: **Regular** Special Annual

Date & Location : November 20,2024 / online via ZOOM

Pursuant to Article IV , Section 1 of the Bylaws of the Pooks Hill

Condominium, Inc. a regular meeting of the Board of Directors was held on a regular basis.

At this time, the Regular Meeting is held on the third Wednesday of the month

At Hour 7PM Minute at : (location) ONLINE

**OFFICERS:** The president ( Name called the meeting to order at HOUR : MINUTE AM/PM

**QUORUM:** (It is required that at least 2 directors be present to constitute a quorum)

**DIRECTORS PRESENT** \_\_\_\_\_

\_\_\_\_\_

**DIRECTORS ABSENT** \_\_\_\_\_

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**OPEN COMMENTS from community: 12 minutes**

- Topic of comment

**MINUTES:** The minutes of the \_10\_ month/\_22\_ day/\_2024\_\_year meeting were distributed to all BOD members prior to the meeting on (this meeting) \_\_11 month/\_\_\_20\_ day/\_2024\_\_year/

The following corrections were made:

(version; such as draft 1, 2, etc) \_\_1<sup>st</sup> Draft,- details of calls and actions regarding security cameras.-  
10/25/2024\_\_\_\_\_

\_\_\_\_\_

There being no other corrections or additions,

MOTION made by \_\_\_\_\_

To accept the minutes

MOTION seconded by \_\_\_\_\_

VOTE      YAY                  NAY

MOTION    ACCEPTED                  NOT ACCEPTED

REPORTS:

FINANCIAL REPORT/ TREASURERS REPORT - Management and Treasurer:

was received                  was not received

MANAGER’S REPORT: - Management

was received                  was not received

COMMITTEE REPORTS: (depending on which committees have something to report)

Typically in the summer:

Pool Committee                  was received                  was not recieved

Landscape Committee                  was received                  was not recieved

Long Term Planning                  was received                  was not received

OLD Business:                  For each item needing a vote:

Motion \_\_\_\_\_

Motion made by \_\_\_\_\_

Motion seconded by \_\_\_\_\_

Vote                                  YAY                                  NAY

Motion      APPROVED                  NOT APPROVED      \_\_\_\_ Month/ \_\_\_\_ Day/ \_\_\_\_ Year

TABLED      Postponed until \_\_\_\_\_      Indefinitely \_\_\_\_\_



